PAYING GATJ ANNUAL MEMBERSHIP THROUGH PAYPAL
[note: if you're sending money to friends and family, PayPal doesn't charge you any fees unless you use your debit or credit card to send that money. The fee is 2.9% + $0.30.]

If you are in the US, you can send money to friends and family through PayPal without any fees.

Following are the steps on how to send money to GATJ through PayPal with NO fee:

1. Go to PayPal.com to sign up for free

2. Click "Sign Up" to create an account. Either you can pick a personal or business account. Click personal account for sending money to friends and family

3. Then get your bank account OR credit/debit card to link your PayPal account.

4. Once the account creation is completed, go to the homepage

5. Select "Send & Request" from the menu bar at the top to transfer money to another PayPal account (or to request money)

6. Type in the recipient's email address or phone number (knegrell@kennesaw.edu; 678-358-5302)

7. Enter the amount ($10.00) you want to send and select **send to a friend.**

8. Then, you will be directed to "How do you want to pay?" To avoid the charges, **pick either PayPal balance or your linked checking account.** Choosing a credit card will come with a fee. Once, you choose the payment method, click next

9. You will see a confirmation page showing your fee, the recipient, the sending amount, and the payment method. Click "send payment now" to confirm

10. Your transaction information will be sent to you via an email from PayPal.

If you do not want to create a PayPal account, but would rather pay your GATJ membership fee through PayPal with **a credit card or debit card**, you should add the fee amount of $0.59 to the $10.00 annual membership dues. Thank you!

[see next page for payment via VENMO]

PAYING GATJ ANNUAL MEMBERSHIP THROUGH VENMO
https://www.businessinsider.com/how-to-send-money-on-venmo

[note: if you're sending money to friends and family, Venmo doesn't charge you any fees unless you use your debit or credit card to send that money. The fee is 3%.]

Venmo is an app-based payment service, available for Android and iPhone, where users can send, request, and receive money.
Venmo allows you to link your debit and credit cards as well as bank accounts to send payments to friends and family within the US.

How to send money on Venmo using the app

1. Download and launch the Venmo app from the home screen on your iPhone or your Android phone.

2. In the top-right hand corner of the screen, tap the payment icon, which looks like a pen and pad with a money symbol. This is where you can send and request money.

3. Next, in the textbox, enter the username of the person you want to pay. **(Kathryn-Negrelli-GATJ**)

4. Enter the amount you want to send.

5. For a brief memo or description of what the payment is for, **write only "GATJ"**. **(It is also recommended that you change the "who can see your payment" from "Public" to "Private.")**

6. Once you've filled out the payment amount and GATJ memo, select "Pay."

7. For the final step, you can specify how you'd like to pay — choose between the credit and debit cards or **bank accounts linked to your Venmo.**

8. If everything looks good, tap "Pay" at the bottom of the page. You will then receive a confirmation email and the transaction will appear on your Venmo profile page, and in your feed.

Remember: if you choose to pay with **a credit card or debit card**, you should add the 3% fee amount of $0.30 to the $10.00 annual membership dues. Thank you!